

# PCR's

## What are they and what do they do???

U.S. Small Business  
Administration  
Washington, D.C.

January 28, 2004

# PCR'S DUTIES

## Procurement Center Representative

Represent SBA on all matters pertaining to procurement.

Counsel representatives of small business concerns and advise them on how to sell their products to the Federal Government.

Review all procurements over the simplified acquisition threshold not set-aside by the agency, including bundled requirements, for potential of SBAs's

# PCR DUTIES CONT.

- Appeal unwarranted rejections or withdrawals of set-asides to the head of the contracting activity.
- Support the 8(a) program. Become familiar with firms in the portfolio of the local District Offices.
- Cosponsor and attend training conferences that advise SB of procurement opportunities.
- B/O Pcr's review documentation under sole source buys to see which actions could be competed.

# ***My Contact Information***

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**Island Arsenal**

**SBALO Rock**

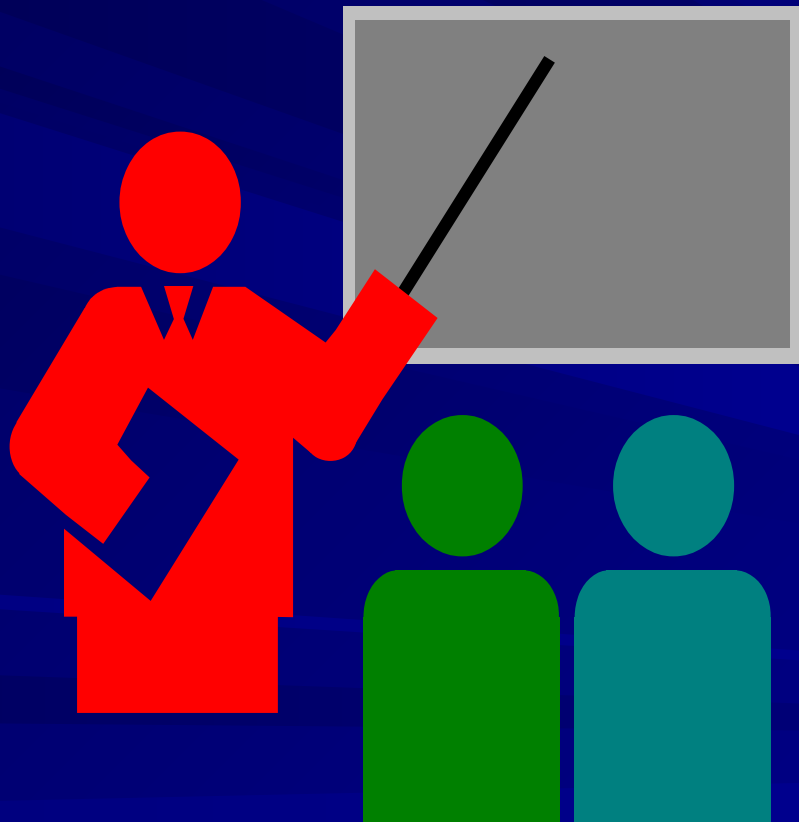
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**Rock Island, Il**

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- Thank you for inviting SBA to speak this morning.
- Please feel free to contact us at any time if we can help you in any way.